

APPROVED

**KAWKAWLIN TOWNSHIP PLANNING COMMISSION**  
**Regular Commission Meeting**  
**December 8, 2022**

1. Call Meeting to Order 7:05
2. Pledge of Allegiance-y
3. Roll Call: Flecher, Roof, Ciniak, Camp bell, Present. *Pat* Rokosz absent
4. Approval of Minutes: \_not available
5. Approval of Agenda: motion to approve Campbell 2<sup>nd</sup> by Ciniak approved
6. Public Comment on Agenda
7. New Business: How many Tables, how many employees, water retention, traffic ,  
Lighting

*m Flecher / Roof*

*Pat  
obstner*

*Pat*

Site Plan 2727 Huron Rd Taco Bell

Area coach present for Taco Bell

**Subject: Re: Commercial New Build-2727 Huron Rd, Kawkawlin, MI**

What was asked

Wed, Nov 16, 2022 at 9:54 AM Excel Arch Retail <[archretail@excelengineer.com](mailto:archretail@excelengineer.com)> wrote:

Good morning,

Excel Engineering, Inc. is the architectural firm preparing plans for the commercial new build of a Taco Bell quick serve restaurant located at 2727 Huron Rd in Kawkawlin Township, MI. Can you please advise on the questions below?

- Are you the correct municipality to submit to for building plan review?
- Is a pre-application meeting required?
- Is there a predetermined schedule for plan review?
- Can building plan review happen concurrently with site?
- How many sets of plans do you need for review?
- Do you accept digitally signed/sealed plans or do you need wet sealed plans?
- Do all pages need to be sealed/signed or just the title page?
- How long is the review timeframe?
- Is a GC required at the time of plan review submittal?
- Can we mail the plans via UPS or do we need to hire an expeditor for hand delivery?
- Do we need to submit separately to the Fire Dept. for review or do you route plans to them?

Those are covered in our zoning regulations, which are available online.

Additional items required are,

Evaluation by the Bay County Drain Commission, as to surface runoff created by the addition of hard surfaces.

Highway department, as to the requirement of deceleration lanes.

How many tables and employees there are for the proper amount of parking spaces.

Lighting and effects on the neighboring residences.

There are requirements for dumpster concealment.

Feel free to contact me at 989-205-1828.

We are awaiting a response

8. Old Business

- a. Master Plan, Spicer results from 1<sup>st</sup> meeting, review from 2<sup>nd</sup> meeting review  
Future vision Compiled from previous meetings

9. Correspondence: na

10. Board Meeting Report :na

12. Zoning Administrator Report :na

13. Planning Consultant Report:na

14. Public Comment

15. Next Meeting January 12, 2023

16. Adjournment: Ciniak motion Campbell 2<sup>nd</sup> all