

**Board Meeting**  
**February 9, 2026 6:30 PM**  
**Kawkawlin Township Board**

Call to Order – Eddy called the meeting to order at 6:30 PM with Pledge of Allegiance

Roll Call – Present: Whalen, DeShano, Eddy, Waldee, Campbell

Approval of Agenda –Whalen: add to “Communications” Resignation- McCormick (#11-3)

DeShano: add “B” under “New Business #10-4.” (A. Give notice to Grid4 / B. Solution

Proposals: Applied and Crescendo.)

Motion to approve agenda as amended: Eddy 2<sup>nd</sup>: Whalen. All in Favor – Yes

**MOTION PASSED**

Approval of Minutes:

Date: 01/12/26

1<sup>st</sup>: DeShano 2<sup>nd</sup>: Whalen All in Favor – Yes **PASSED**

Date: 01/26/26

1<sup>st</sup>: DeShano 2<sup>nd</sup>: Campbell All in Favor – Yes **PASSED**

Public Comment: Agenda Items only (2 min each)

Financial Report

- Waldee, unexpected bills. \$143, 266.81 Good news: grant coming from FD will get \$5,000 back. Money already budgeted for last year is where these bills are being paid from. DeShano: Approval of this amount will be addressed under New Business #1.
- DeShano: spent time in Jan with accounting reps helping with end of year reporting, 941’s to be submitted and corrected, W-2’s, and long-standing errors in payroll system.
- Eddy: asked if report was made of repairs that were done. DeShano: Angie will be working on getting that report back after tax season. Continuing working with Angie, Pete and Adam from Accounting.
  - o Motion to accept Financial Report: Eddy 2<sup>nd</sup>: Whalen
  - o Roll Call: Whalen-Yes, Eddy-Yes, DeShano-Yes, Waldee-Yes, Campbell-Yes

Department/Committee Reports:

1. Fire Department
  - Chief: radio has been ordered (July arrival). Ice rescue gear from grant has arrived, will be put on trucks tonight (2/9) Ladder North (Pinconning’s new \$1.3m 77ft arial ladder) is on site, not in service yet, chief and two others have spent 7hrs training on the truck. Through FEMA Grant and Casino, was able to get a new one, no cost aside from

additional gear from their budget. 3hrs fri night 4hrs sat night (Eric Knochel and Jason Snyder- 3 primary operators). 6/23-blood drive, battle of badges. CEU weekend 3/20-21 planning on using the hall, if necessary, can move it to board room Fri: 3-9 Sat: 8-5. Dates on calendar for parking lot Fire Academy. 16 calls in last 3 days 61 last month 17-18 this month. 100 before March.

2. Sheriffs Report

- Eddy sent email to Troy (Sherrif) nothing received, 2 months in a row.
  - o Motion by Eddy to accept FD Report. 2<sup>nd</sup>: Campbell. All in favor – yes
  - o **MOTION PASSED**

Unfinished Business:

1. Appoint board member to Planning Commission

- o Eddy motion to nominate himself for the position.
- Whalen asked if supervisor could be involved
- Eddy: Fahey Schultz website has info on MTA stating that supervisor can be
- Trent (attorney): not aware of restrictions that would prohibit supervisor from being on Planning Commission
- Campbell: suggested reviewing the bylaws where it states who can be on Planning Commission (Campbell and Waldee leave to find bylaws)
- Trent: one member of legislative body or chief elected official, or both, may be appointed to the planning commission as an ex officio member one member of the legislative body must be appointed if your planning commission is created after September 1, 2008. Nothing prohibiting supervisor from being an ex officio member. Offered to check bylaws. The whole board would have to vote on appointment. Supervisor can motion.
- Campbell: no minutes in binder relating to bylaws.
  - o Waldee: 2<sup>nd</sup> to Eddy's initial motion
  - o Roll Call: Whalen-No, DeShano-No, Eddy-Yes, Waldee-Yes, Campbell-No
  - o **MOTION FAILS**

2. Jerry Putt Invoice

- Whalen: Jerry confirmed the cost of the invoice is all inclusive.
- Eddy: there was a \$10,000 written contract, later increased to \$15,000
- DeShano: "we" covered the bill for postage. \$1178 + \$1800
- Waldee: want to make sure he [Jerry] covers the cost of the labor that we provided
- DeShano: this \$15,000 is part of the bills being paid, already approved by board
- Whalen to call Jerry Putt 2/10/26 to confirm amount being paid

New Business:

1. Bill Pay

- Waldee: \$143, 266.81 in bills.

- DeShano: asking if Jerry Putt is going to be conditional
  - Campbell: talk to Jerry Putt with possible minus of \$2,978
  - Waldee: if we have to pay labor, it is to be taken out of his \$15,000
    - o DeShano: Motion to approve bills
    - o 2<sup>nd</sup>: Whalen
    - o Roll Call: Whalen-Yes, Waldee-Yes, Campbell-Yes, DeShano-Yes, Eddy-Yes
    - o **MOTION PASSED**
2. Pomeville
- Campbell: spoke to Department of Water. Reviewed recordings. Water Department charged the Township \$0 – did not tap a water line. Should not be charges from Water Department or the Township. Motion to refund: \$4100
  - Eddy: was told not to issue refund by water dept. Gave recommendation to board from Trevor at Department of Water and Sewer. Was told they never had the address. Has emails from water/sewer.
  - Trent (Attorney): interjected, suggested to table conversation until itemized bill from Department of Water and Sewer is obtained to clear any confusion
    - o Eddy: motion to table Pomeville
    - o Waldee: 2<sup>nd</sup>
  - Trent: recommend to direct someone to contact water and sewer to obtain itemized bill to be addressed at the next meeting
  - DeShano: either the Clerk or Treasurers' office can call water and sewer to follow up
    - o Campbell: motion upon confirmation that \$0 was paid by Township, refund \$4,100 to property owner-Kendall Pomeville
    - o 2<sup>nd</sup> Whalen
    - o Roll Call: Whalen-Yes, DeShano-Yes, Eddy-Yes, Waldee-Yes, Campbell-Yes
    - o **MOTION PASSED**
3. Heiden Proposal
- Deshano: We've [Township] been Fee for Service, this going with essentials management services since we have so many projects that Heiden is working on to upgrade services in the building. Would cut down on what we're paying to Heiden.
  - Waldee: making lateral transition? DeShano: Yes.
  - Eddy: asking if still hypothetical? Waldee: Yes
  - DeShano: issues with emails going to spam because email server is not efficient or secure enough. Need a lot of things to move forward to be compliant, this would be part of that. Covering essentials: day to day rather than being billed by call.
    - o Eddy: motion to approve Heiden proposal
    - o 2<sup>nd</sup>: Whalen
    - o Roll Call: Campbell-Yes, Eddy-Yes, Whalen-Yes, Waldee-Yes, DeShano-Yes
    - o **MOTION PASSED**
4. Give Notice to Grid4

- a. Cancellation of contract
  - i. DeShano: contract end date: 4/26 this contract was auto renewed without appropriate signature without any notice last year. Have to give them 60 days. Very expensive compared to other companies
  - ii. Deshano: Motion to give notice to Grid4 for termination of contract as of 4/26
  - iii. 2<sup>nd</sup>: Campbell
  - iv. Roll Call: Waldee-Yes, Eddy-Yes, DeShano-Yes, Whalen-Yes, Campbell-Yes
  - v. **MOTION PASSED**

- b. Proposals
  - i. DeShano: have one from Applied Innovation and Crescendo. Heiden considers them [Crescendo] a preferred partner. Not as impressed with Applied compared to Crescendo. Crescendo offer gives better coverage, phones will be leased, better coverage for them. Crescendo nearly \$100 less/mo. Applied: \$25-27 more than Crescendo.
  - ii. Deshano: video calls would be extra charge. Can add on if needed, but if we get into Outlook, would have package including Teams. Takes minimum 45 days to set up and ready. When they [Crescendo] arrive, everything will be set up and ready to plug in. 15% discount for being a government agency. No upfront cost for shipping. Applied DOES have upfront cost.
  - iii. Campbell: motion to move forward with Crescendo
  - iv. 2<sup>nd</sup>: Waldee
  - v. Roll Call: DeShano-Yes, Eddy-Yes, Waldee-Yes, Whalen-Yes, Campbell-Yes
  - vi. **MOTION PASSED**

5. Meeting Schedule

- o Whalen: motion to accept meeting schedule
- o 2<sup>nd</sup>: Campbell
- o All in favor: Yes
- o **MOTION PASSED**

6. Zoning Administrator

- Whalen: Don Hamilton had a recommendation. 3-4 month trial with someone through Lapham and Associates. \$50/hr. Don was costing \$150/hr.
  - o DeShano: motion to accept 3-4 month contract with Lapham and Associates to provide Zoning Administrator for Kawkawlin Township
  - o 2<sup>nd</sup>: Whalen
- Eddy: opens discussion stating he believes the Township should be hiring one of the people who applied for the position. Believes this will cost more.

- Roll Call: Whalen-Yes, DeShano-Yes, Eddy-No, Waldee-Yes, Campbell-Yes
  - **MOTION PASSED**
7. Township Hall Task Force
- Whalen: put together a subcommittee/task force of 10 of our citizens to come up with a plan for our hall. Would like to contact Sue Cooley.
  - Campbell: discussed general maintenance plan including floors, windows, lighting, heating/cooling, storage, bar repairs, etc.
  - Waldee: 5-7 people at most, preferably with building experience.
  - Whalen: We would like to have bids and ideas brought to the board for approval by the “taskforce.”
    - Whalen: motion to assemble township hall task force of no more than 7 people.
    - 2<sup>nd</sup>: Waldee
    - All in Favor: Yes
    - **MOTION PASSED**
8. Blight Concerns
- Eddy: two properties on N. Boutell. One, North of Cottage Grove, long term bad situation, has been cleaned several times. Mara Dr. in progress. South of Turkey Roost to help “clean up” the M-13 corridor.
  - Campbell: would like to create a courtesy letter to address concerns asking to have property cleaned.
  - Trent: offered guidance with his experience dealing in blight cases. Has sample letters and templates to review and use.
  - Campbell: send first letter on Kawkawlin Township letterhead, 45 days later, if no response then send a 2<sup>nd</sup> letter.
    - Campbell motion: law firm will send templates to be made into our form letter to send to address blight concerns.
  - DeShano proposes timeline of 30 days to send first letter.
    - 2<sup>nd</sup>: Whalen
    - All in favor: Yes
    - **MOTION PASSED**
9. Parks and Rec Liaison
- DeShano motions for Supervisor Brad Eddy to be appointed to P&R Liaison
    - 2<sup>nd</sup>: Whalen
    - All in favor: yes
    - **MOTION PASSED**

## Communication

1. Board of review schedule
  - Eddy sent schedule to board members.

- DeShano confirmed the schedule has been published in the Pinconning Journal and posted in the lobby
- 2. Hans Kloha-Riverdawgs
  - Asking for help from board. Easter Egg Hunt date: 4/4/26. Maintenance and repairs on baseball fields, batting cages, and shed by concession stand. Would like to split cost with board with written contract. Chain or gate “No Trespassing” during winter and extend fence line to protect fields. Lighting for fields 1, 2, and 3 would like to host night games. Working with P&R to get donations and grants to help. Wolverine fireworks: would like to look at field conditions before their deposit gets returned. Want “clean up day” to wash dugouts and bleachers. Two tournaments: Mothers’ Day Weekend- 2 day tournament and in September (18<sup>th</sup>-20<sup>th</sup>). May 29<sup>th</sup>-31<sup>st</sup> Beaver Bucks using fields for tournament 3 out of 4 fields. John Ressler finishing setting first dugout, putting drainage holes in dugouts for when it rains. Would like to get shed from Mid Valley Structures in Kawkawlin, more cost efficient. Will be talking to RiverDawgs to also help with funding.
    - o Whalen: price list and prioritize needs.
    - o Waldee: asking for estimated cost
- 3. Troy McCormick submitted resignation from Zoning Board of Appeals and Board of Review.
  - o Eddy motion to accept resignation
  - o 2<sup>nd</sup>: Whalen
  - o All in favor – yes
  - o **MOTION PASSED**

Public Comment

1. Sheila, Monitor Township

Adjournment

Eddy motion to adjourn 8:06 PM

2<sup>nd</sup>: Whalen

All in favor: yes

**Next Meeting: Monday February 24, 2026 6:30 PM**