

Board Meeting
March 9, 2026 6:30 PM
Kawkawlin Township Board

1. Eddy called meeting to order with Pledge of Allegiance, 6:30 PM
2. Roll Call: Whalen, DeShano, Waldee, Campbell, Eddy
3. Approval of Agenda
 - Whalen: Quote for Diamond Dust (9-g)
 - Eddy: Parks and Rec Update(7-c)
 - Waldee: Sams Club Membership (9-h)
 - DeShano: Building Report (7-d)
 - Eddy: Motion to add 7-c, 7-d, 9-g, and 9-h
 - o Whalen: 2nd
 - o All in favor: yes
 - o **MOTION PASSED**
4. Approval of Minutes
 - Date: 02/09/26
 - o Campbell motion to approve 2nd: Eddy All in Favor: Yes
 - o **MOTION PASSED**
 - Date: February 23, 2026
 - o Eddy motion to approve 2nd: Campbell All in favor: Yes
 - o **MOTION PASSED**
5. Public Comment
 - Tim Beson
 - Steve Dennis 451 S Huron Rd
6. Treasurers Report (DeShano)
 - Tax Season:
 - o Summer '25: received 2,504 payments (\$3,981,679.73)
 - o Winter '25: received 3,074 payments (\$3,225,219.05)
 - o Total received '25: 5,578 payments (\$7,206,898.78)
 - o First year for online payments:
 - Summer '25 online: 102 payments (\$129,781.46)
 - Winter '25 online: 223 payments (\$196,623.75)
 - Total online payments: 325 payments (\$326,405.21)
 - o Company said to expect 3% to take advantage of online payments, had 6% of the total payments come in online
 - o Eddy motion to accept Treasurers Report

- 2nd: Campbell
- Roll Call: Campbell-Yes, Waldee-Yes, Eddy-Yes, DeShano-Yes, Whalen-Yes
- **MOTION PASSED**

7. Department/Committee Report

a. FD: no representative present, chief out of town

- Waldee: wants to make sure MERS is going through, it is
- DeShano: there is a call out for lights in bay
- Eddy motion to accept report
 - 2nd: Whalen
 - All In Favor-Yes
 - **MOTION PASSED**

b. Sheriffs:

- Eddy motion to accept
 - 2nd: Whalen
 - All In Favor-Yes
 - **MOTION PASSED**

c. Parks and Rec:

- Eddy: parks and rec and children stuffed 2,200 eggs for easter egg hunt, plans to double
- Eddy motion to accept
 - 2nd: Whalen
 - All in Favor-Yes
 - **MOTION PASSED**

d. Building Report

- Campbell: someone brought up an address, (undisclosed) When home was raised, a permit was purchased for \$3,000. When it was reviewed, no electrical, plumbing, or mechanical permits seem to have been purchased. To our knowledge, occupancy permit was also not issued. Being looked into.
- Eddy motion to accept building report but have our inspectors find out what is happening with the property
 - 2nd: Whalen
 - All In Favor-Yes
 - **MOTION PASSED**

8. Unfinished Business

a. 2025-2026 Budget Amendment

- Eddy: (to DeShano) was the amendment \$125,000?
 - DeShano: that was the shortfall, had payroll today and payroll in two weeks, had to estimate how much more was to be spent and have bills

to be approved. Will double check once the bills and payroll hit the system. This should take care of the bulk of the issue

- DeShano: Spoke with accounting on a few things
- DeShano: Once all of these are done it should be in order
- Eddy motion to accept budget amendments as presented
 - 2nd: Campbell
- Roll Call: Waldee-Yes, Whalen-Yes, DeShano-Yes, Eddy-Yes, Campbell-Yes
- **MOTION PASSED**

b. 2026-2027 Budget

- Eddy: 22 days away from having to have completed budget. Had technical issues with BS&A and Excel. Had help from Greg [Petrimoulx]
- Eddy: 3 accounts for Sheriffs payments – raised 3-4%
- Eddy: Marijuana revenues – helps pay road patrol. Exceeded last year's budget by \$30,000
 - DeShano: there were past due payments
- Eddy: BCRC Estimated roads will need to have one of the roads cut off the list, adjustments for the Hall (renovations, etc.), RFP Contracts for lawn will likely change
- Eddy: Spoke with Waldee about elections budget
 - According to Kathleen Zanotti we are soon to be outdated with our equipment
 - Waldee: it's unclear who is paying the cost of the equipment (State, Township, or it's a 50/50 split)
- Eddy: Revenue Sharing- down 6% for the year
- DeShano: some funds were moved around into new accounts
- Eddy: this gives us a place to start from
- Campbell: asks when there will be another meeting to discuss since the budget is due April 1st
 - Eddy: didn't get some of the numbers until last week
- Eddy: motion to accept first draft of '26-'27 budget
 - 2nd: Whalen
- Roll Call: Whalen-Yes, Eddy-Yes, DeShano-Yes, Waldee, Campbell-yes
 - **MOTION PASSED**

c. Fraser Lift Pump

- Eddy: shared recent email from Tim Fitzgerald (Dept. water/sewer) several people have searched for the ownership of lift station on Linwood Rd. Unable to find
 - DeShano: believes there was a court order that it would be a 50/50 split, unsure of where it is/when it occurred
- Eddy: Fraser Township has it on their meetings agenda for tonight

- Eddy motions to pass for Kawkawlin Townships half of the lift station
 - Waldee: cost is between \$31,000-\$32,000
 - 2nd: Whalen
- Roll Call: DeShano-Yes, Eddy-Yes, Waldee-Yes, Campbell-Yes, Whalen-Yes
 - **MOTION PASSED**

9. New Business

a. Bill Pay

- Waldee: bill came in after list was printed for meeting (Great Lakes: \$1,480)
 - Total bills: \$50,202.84
- Eddy motions to pay bills
- 2nd: Campbell
- Roll Call: Waldee-Yes, Campbell-Yes, DeShano-Yes, Whalen-Yes, Eddy-Yes
- **MOTION PASSED**

b. Columbarium/Cemetery pricing

- Trash Barrels
 - Campbell: Bus ran over trash can, has to be replaced, BC Public School Bus Driver admitted responsibility, we will replace and send them a bill
 - Campbell: Section F in cemetery never had trash cans
 - Will need to order total of 3 trash cans from Uniline
 - Cost: \$205/ea = \$615 + Shipping
- Eddy motion to purchase for total of \$615 + Shipping
 - 2nd: Whalen
- Roll Call: DeShano-Yes, Eddy-Yes, Waldee-Yes, Whalen-Yes, Campbell-Yes
 - **MOTION PASSED**
- Columbarium
 - Campbell: consulted with 5 funeral homes for fair pricing
 - Adjustment on grave price
 - From \$750 to \$800
 - Non-residents: \$1,600
 - Right of 2nd interment: additional price \$375
 - Traditional burial: \$1,150
 - Extra work/effort for winter burial, instead of raising the price for 6 months of the year, “leveled it off”
 - Traditional Non-Resident Burial: \$1,250
 - Weekend: additional \$350
 - Cremains to be interred (Mon-Fri): \$450
 - Saturday: additional \$150
 - Verbiage changed from “Vault” to “Traditional Vault” to avoid confusion

- Columbarium Niches
 - Will hold two standard urns
 - Company that will do simple engraving
 - Prices: cost of the niche, the opening and closing, and engraving (starting prices)
 - Resident: \$3,200
 - Non-Resident: \$3,500
 - Center Rows
 - Resident: \$3,300
 - Non-Resident: \$3,600
 - Disinterment: \$2,800
 - Foundations: \$0.50 sq/in
 - DeShano: asks if there is to be an increase
 - Campbell: considered changing it, but had no input from the Sexton
 - Eddy motion to increase foundation cost to \$0.60 sq/in
 - 2nd: Waldee
 - Roll Call: Whalen-Yes, Campbell-Yes, DeShano-Yes, Waldee-Yes, Eddy-Yes
 - **MOTION PASSED**
- c. Lawncare RFP
- Whalen: this will be linked in Pinconning journal, website, Bay County
 - Eddy motion to approve the Lawn RFP for 2026
 - DeShano: modify to have price for posting in the journal
 - Eddy motion for posting and authorization of lawn RFP for 2026 for Kawkawlin Township
 - 2nd: DeShano
 - Roll Call: Whalen-Yes, Campbell-Yes, Waldee-Yes, DeShano-Yes, Eddy-Yes
 - **MOTION PASSED**
- d. BCRC Estimates-Roads
- Eddy: talked about getting bids for roads, got estimates for road commission
 - Last year they came in lower
 - Surveys for Parishbrook will be separate since it's a special assessment, doesn't have to be decided on.
 - Need to look at Boutell, River, Seidler, and Ernest
 - Seidler is the worst road in Township between 8 and 7 mile
 - River Rd and Boutell are bad
 - Waldee: estimating \$380,000

- Eddy: hands over to Mark Norton who has worked with DeShano today
 - Norton: DeShano went through process on EGrams to get township registered to receive money.
 - Eddy: once the money comes, can it go out for bids?
 - Norton: more than 75% along, need to finalize everything, utilities are already out. Once money is in hand we can start.
- Eddy opens floor to questions:
 - Q. Timeline for when bids might go out?
 - Norton: a few months potentially, can put together a timeline. Can't get started until easements are out
 - Q. How quickly can you start on easements?
 - Norton: possibly next week, survey is already done. Have to establish how wide they need to be and write up descriptions. Water and Sewer has standard language, have to make sure the standards are met.
 - Q. What are next steps after that [easements]? When do you see the project getting done?
 - Norton: a schedule can be put together for next month's meeting
 - Q. Will this be a standing agenda item each month until it's completed?
 - Eddy: can likely get updates from Spicer through the project.
 - Q. How many feet?
 - Norton: guessing 15ft. depending on the parcel. The road isn't getting wider, not losing any property.
 - Q. Does the plan show where the pump station is going to be?
 - Norton: planned to be between *Staczyiak* and *Brindell*
 - Eddy: this has to be all concrete because of buoyancy. This is the reason the project was elevated from \$750,000 to \$1.94 million
 - Q. Three homes at the end of the road have concrete damage.
 - Eddy: Township board intention, once this is done to make sure that your road is in the best condition possible. Wait until the project is done.
 - Norton: When the drainage is the problem, the road won't hold up until the drainage is fixed.
 - Q. Can you summarize what the \$1.9 million is for?
 - Eddy: \$375,000 is for the pump station
 - Eddy: rest of the funds going mainly to the concrete for pipes

- Norton: Also driveway and grass restoration. Will put new patches to cover spots where the road is dug up.
 - Q. How many catch basins?
 - Eddy: there are quite a few
- Deputy Clerk: offer to post updates and project details on Township website to keep community informed.
 - Q. Is the plan to do the road later?
 - Eddy: hopefully the following year, it'll be up to the board. Things will have to settle first before the roads can be fixed.
 - Q. Where do you post the bid for the work to be done?
 - Norton: on the Spicer site. Contractors are looking every week, if not more.
 - Q. If it takes two months for the RFP, will the work start immediately after that?
 - Norton: I would like to think so. Need to get a schedule from the person who is designing the project to get a better idea on timeline.
 - Q. When will we have the money?
 - DeShano: waiting for activation. Reached out to contacts to find next steps. It's a difficult process but will be continuously monitored.
 - Q. Is there any way we can get the large potholes filled?
 - Eddy: the road commission is overwhelmed, Chad Dzyrka assured that all of them will be addressed. We're in a pool with other townships with \$700,000 in a shared account for the townships for citizen concerns.
- g. Diamond Dust
 - Whalen: motion to approve diamond dust for \$1,325 for ball diamonds
 - 2nd: Waldee
 - Roll Call: Campbell-Yes, Waldee-Yes, Eddy-Yes, DeShano-Yes, Whalen-Yes
 - **MOTION PASSED**
- h. Sams Membership
 - Waldee: permission for Sams Membership
 - Will have two cards locked in DeShano's office. Will file paperwork with Tax ID. Can also get office supplies and general items for the office at a cheaper rate than some of our vendors under business membership
 - DeShano: cost of membership \$125-150
 - Waldee: \$110-\$125 maybe \$150
 - Eddy: motion to approve Sams Membership

- 2nd: Campbell
- Roll Call: Whalen-Yes, Waldee-Yes, DeShano-Yes, Campbell-Yes, Eddy-Yes
- **MOTION PASSED**

10. Communications

- a. BCRC Building Water and Sewer
 - Eddy: deeds given by RC for 8in and 4in mains.
 - Campbell: we own from road to hydrant from hydrant to building they own
 - Eddy: Water and Sewer pays fee to hook up
- b. May Election
 - Paperwork has to start going out next week
 - DeShano: Kathy was saying there are a lot of updates to be done
 - Waldee: there are over 500 updates that have not been maintained
 - Waldee: may need to bring someone in to help us again with the QVF system, asking the board for help with providing contacts
 - Eddy: Jerry [Putt] said he knew help would be needed, also need internet in the hall
 - DeShano: internet was approved
 - Eddy: the estimate given by Waldee was to help cover the next 3 elections
- c. Motion by Eddy to accept communications
 - 2nd: Whalen
 - All In Favor-Yes
 - **MOTION PASSED**

11. Public Comment (none)

Eddy: Motion to Adjourn at 8:18 PM

2nd: Whalen

All In Favor-Yes

Next Meeting: March 23, 2026 at 6:30 PM